

SAMPLE DISTRICT WELLNESS POLICY IMPLEMENTATION WORK PLAN

1. In column one, identify the main action the committee has agreed to implement. Below the main action, list the specific steps that need to be taken to implement each action.
2. In column two, list the people who will be responsible for implementing each step.
3. In column three, list the date each step was started.
4. In column four, list the date each step was completed.

Actions and Steps	Implemented By Whom	Started	Completed
Establish district nutritional guidelines			
1. Contact other schools/districts and experts to identify model guidelines			
2. Conduct taste tests for healthy food alternatives students like			
3. Discuss food and beverage options with industry representatives			
4. Draft nutritional guidelines for the district			
5. Obtain feedback from staff, parents, students, administrators and the community			
6. Et cetera....			